

EATW Bulletin 2



English
All The Way

March 2011

MANDATORY
Attendance

Dear parents & students,

It has come to our attention that recently students have been applying for consecutive weeks of leave, resulting in attending just one or two classes within the month.

It is definitely not a good idea to miss so many classes in a row although it is understandable when students need to take a class off to prepare for school exams or other unavoidable events / appointments. However, when it has slowly become a norm for some, we do get the feeling that *EATW classes have been ticked off all too casually and randomly.*

We hope priorities are set and commitments honoured, thus we seek all parents' and students' cooperation to adhere to lessons duly committed. We stress the importance of students' attendance as teachers often have spontaneous activities carried out per class. It is incorrect and unwise therefore to merely consider completing all the saved worksheets 'mission complete'.

As mentioned in various previous EATW circulars and reminders, *a class cancelled later than 6pm on the previous working day will NOT be considered as prior notification* but treated as absent, and will be charged.

While we appreciate eager students insisting to attend albeit mildly unwell, those really sick with fever; flu; cough or other infectious diseases please be considerate and kindly stay at home to recuperate. All sick leaves must be supplemented with a valid doctor's certificate for that paid class to be debited against next month's invoice. Sick leaves without a certified doctor's cert are treated as 'absent' and the missed class will be charged accordingly. We would like to reiterate that all make up classes could only be arranged subject to feasibility and availability.

Should three or more weekly lessons be cancelled consecutively, EATW reserves the right to offer the place to another student without further notice.

EATW is not another tutorial factory to churn out exam robots that are moulded to answer standard questions, but dazed and lost when it comes to having to use and speak good, simple English confidently.

This is what makes EATW special.

Cheers,
Auntie Carol & Auntie Liza

With immediate effect, each student can only apply for a maximum of two prior dates of leave each month, i.e. attending a minimum of two lessons / enrolled class / month is compulsory. Thank you for your attention.

*for other leave application details please refer to EATW bulletin 1